

Jackson County Utility Authority

Regular Meeting
Board of Directors
July 14, 2009
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., July 14, 2009, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Wayne Adams, Vice-President; and Directors, Jackie Elly, and Doug Shore. It was determined there was a quorum.

Mr. Bradford informed the Board that Mr. Frank Mallette has resigned as a Board member.

Also present were: Tommy Fairfield, Executive Director; Christine Williams, Administration Manager; Alex Dixon, Authority Engineer; Kevin Elliott, Projects Manager; Wayne Dennis, O&M Manager; Shari Newman, Finance Manager; Miranda Lancon, Administrative Assistant; Jessica Dupont, Authority Counsel; Sarah Colmer, Neel-Schaffer; William Parkes, Speaks & Associates; William Rackley, Alan Plummer & Associates; Greg Brown, MSEG; Chris Gouras, Gouras and Associates.

2. Changes to Agenda

There were none.

3. Public Recognition

There were none.

A. Sweetgrass Estates – Bo Etheridge

Alex presented to the Board a request (attached Exhibit "A") from Mr. Bo Etheridge developer of Sweetgrass Estates for consideration to refund a capacity fee of \$1,500.00. Mr. Adams made the motion to return a portion of Mr. Bo Etheridge capacity fee for Sweetgrass Estates of \$1,500.00. Mr. Shore seconded the motion and it was approved by the Board members present.

4. Consideration of Minutes from Previous Meetings

A. Minutes for Regular Meeting of June 9, 2009

Mr. Elly made the motion to approve the Minutes of June 9, 2009, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

B. Minutes for Regular Meeting of June 23, 2009

Mr. Adams made the motion to approve the Minutes of June 23, 2009, as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. Minutes for Special Call Meeting of June 26, 2009

Mr. Adams made the motion to approve the Minutes of June 26, 2009, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Ms Dupont noted the Special Call Meeting was due to no quorum for the June 23, 2009, meeting.

5. Expenditures

Mr. Adams made the motion to approve the Expenditures (attached Exhibit "B") as presented. Mr. Shore seconded the motion and the Expenditures were unanimously approved by the Board members present.

6. Old Business

A. None

7. New Business

A. Staff Items

1. Authority Business

a. Managers' Reports

Mr. Fairfield presented to the Board the Work Shift Trial (attached Exhibit "C") report from Wayne Dennis. Mr. Elly made the motion to approve the Work Shift for a period of 1 year. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

b. Letters to Agencies

Mr. Fairfield presented to the Board letters to the Cities and Entities regarding JCUA FY-2010 Wastewater Treatment Charge (attached Exhibit "D") for approval. Mr. Elly made the motion to approve the letters as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

c. Directors' Items

No Board action was needed.

2. Updated CDBG Project Status Report

a. Updated Project Status Report Attached

Attached (attached Exhibit "E"). No Board action was needed.

b. Alan Plummer Remarks (S23, S25, S28, and S29)

Mr. Rackley updated the Board on the S23, S25, S28, and S29 projects. No Board action was needed.

c. Neel - Schaffer (S26, W20, W23)

Ms. Colmer updated the Board on the S26, W20, and W23 projects. No Board action was needed.

Ms. Colmer then presented a formal request (attached Exhibit "F") for approval for a change order for the JCUA Wildflower Ridge Site. Mr. Elly made the motion to approve the request as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

d. Speaks (S26E)

Mr. Speaks updated the Board on the S26E project. No Board action was needed.

e. Gouras

1. Request Board approval on Requests for Cash for all CDBG Projects

Mr. Gouras presented to the Board the CDBG invoices request for cash #17 – S26E for \$2,388.00; request for cash #19 – S23 for \$175.71 and #20 for \$87,710.11; request for cash #19 - S25 for \$175.71 and #20 for \$173,025.54; request for cash #17 - S26 for \$280.72 and #18 for \$29,044.90; request for cash #16 - S28 for \$175.72 and #17 for \$397,745.61; request for cash #17 – S29 for \$175.72 and #18 for \$428,500.61; request for cash #17 - W20 for \$220.71 and #18 for \$104,555.98; and request for cash #17 - W23 for \$685.71 and #18 for \$95,566.96 (attached Exhibit "G") for approval by the Board. Mr. Adams made the motion to approve the Request for Cash as presented. Mr. Shore seconded the motion and it was

unanimously approved by the Board members present.

2. Request Board approval for JCUA-02

Budget Modification #5

Mr. Gouras presented the JCUA - 02 Budget Modification #5 (attached Exhibit "H") for Board approval. Mr. Elly made the motion to approve the JCUA - 02 Budget Modification #5 as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

3. Resolution Authorizing Just Compensation of Foss Property

Mr. Gouras presented to the Board a Resolution authorizing Mr. Fairfield to establish Just Compensation and Sign Certification to acquire certain properties in connection with JCUA-02, Project S23 (attached Exhibit "I"). Mr. Shore made the motion to authorize Mr. Fairfield to establish Just Compensation and Sign Certification in connection with JCUA-02, Project S23. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

Mr. Gouras also presented to the Board a Resolution authorizing Mr. Fairfield to establish Just Compensation and Sign Certification to acquire certain properties in association with JCUA-02, Project S23 and W20 (attached Exhibit "J"). Mr. Adams made the motion to authorize Mr. Fairfield to establish Just Compensation and Sign Certification in association with JCUA-02, Project S23 and W20. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

f. Other CDBG Business

1. Resolution Authorizing funds transfer for Closings of Easements

Mr. Fairfield presented a Resolution Authorizing the Jackson County Utility Authority to Transfer \$50,000.00 to Heidelberg, Seinberger, Colmer &

Burrow, P.A.'s Trust Account (attached Exhibit "K") for the ease and quickness of closing of easements necessary for the Community Block Development Grant projects throughout Jackson County. Mr. Elly made the motion to approve the Resolution as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Attorney Report

No Attorney Items were discussed.

8. Other Business

Mr. Fairfield discussed with the Board the notice of interest of property located adjacent to the Escatawpa Plant. After some discussion Mr. Adams made the motion for Mr. Fairfield to proceed with the notice of interest to acquire property located adjacent to the Escatawpa Plant. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

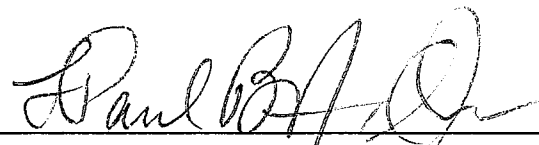
9. Executive Session, if so moved

No motion was made for Executive Session.

10. Adjourn

There being no further business to come before the Board, Mr. Elly made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:20 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 11th day of August, 2009.



L. PAUL BRADFORD, PRESIDENT



WAYNE ADAMS, VICE-PRESIDENT