

Jackson County Utility Authority
Regular Meeting
Board of Directors
December 27, 2011
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., December 27, 2011, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Wayne Adams, Vice-President; Jackie Elly, Secretary-Treasurer; Doug Shore, Vice-Secretary-Treasurer; and Directors; Randy Bosarge, Bob Stephens, and Jim Blevins. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Edna Lott, Principal of Accounting; Wayne Dennis, Section Manager; Kevin Elliott, Section Manager; Ruby Blaze, Administrative Assistant; Jimmy Heidelberg Authority Counsel; Frank Burandt, All South Engineers; and Chris Guillotte of Goin Country.

2. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield requested the addition of 5.E. Purchasing.

3. Public Recognition

Mr. Bradford asked if there were any Public to be recognized. Mr. Guillotte stated that he had met with Mr. Fairfield prior to the Board meeting and his questions have been answered.

4. Consent Agenda

A. Expenditures

(Attached Exhibit "A")

B. SRF Lab Project – Report and Payment Request

(Attached Exhibit "B")

Mr. Blevins made the motion to accept the Consent Agenda as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board.

5. Reports (Information) and Discussion (Action) Items

A. CDBG Project Reports and Action Items

Mr. Elliott presented the Project Status Report (attached Exhibit "C"). No Board action was taken.

He then presented CDBG Project Contract Summary Change Order S-25 Phase II, Work Order S25-02-004 (attached Exhibit "D") for Board approval. Mr. Shore made the motion to approve the CDBG Project Contract Summary Change Order S-25 Phase II, Work Order S25-02-004 as presented. Mr. Blevins seconded the motion and it was unanimously approved by the Board.

Mr. Elliott also presented an Amendment #4 to the Agreement for Professional Services JCUA 02/S26 (attached Exhibit "E") for Board approval. Mr. Adams made the motion to approve the Amendment #4 to the Agreement for Professional Services JCUA 02/S26 as presented. Mr. Stephens seconded the motion and it was unanimously approved by the Board.

He then presented an Amendment #4 for JCUA 02/W20 (attached Exhibit "F") for Board approval. Mr. Blevins made the motion to approve the Amendment #4 for JCUA 02/W20 as presented. Mr. Stephens seconded the motion and it was unanimously approved by the Board.

Mr. Elliott also presented a Contract Extension for JCUA 02/2008-06 W20 and W23 (attached Exhibit "G") for Board approval. Mr. Elly made the motion to approve the Contract Extension for JCUA 02/2008-06 W20 and W23 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board.

Mr. Elliott then presented CDBG S-25 Phase II, Amendment #2 (attached Exhibit "H") for Board approval. Mr. Blevins made the motion to approve the CDBG S-25 Phase II, Amendment #2 as presented. Mr. Stephens seconded the motion and it was unanimously approved by the Board.

B. Humphrey Road

Mr. Fairfield presented an estimate for sod and repair (attached Exhibit "I") for a Humphrey Road location for Board approval. Mr. Blevins made the motion to approve the estimate for sod and repair as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board.

C. Attorney Report

Mr. Heidelberg informed the Board of Attorney issues. No Board action was taken.

D. Cash Position Report

Mr. Fairfield presented the Cash Position (attached Exhibit "J"). No Board action was taken.

E. Purchase Item

Mr. Fairfield presented a request to purchase heavy duty shelving (attached Exhibit "K") for storage of water meters, casings, and register didgets. Mr. Blevins made the motion to approve the purchase of heavy duty shelving as requested. Mr. Elly seconded the motion and it was unanimously approved by the Board.

6. Other Business – Director Items

There were no Director's Items discussed.

7. Executive Session, if so moved

At 4:25 p.m., Mr. Elly made a motion to go into Closed Session to discuss issues for possible Executive Session. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

The meeting closed to determine reasons for need of Executive Session. In Closed Session it was determined there was a need to go in to Executive Session to discuss Personnel matters, and that was announced to the public. Mr. Elly made the motion to come out of Closed Session. The motion was seconded by Mr. Shore and it unanimously approved by the Board members present. At 4:30 p.m., Mr. Elly made the motion to go into Executive Session to discuss a personnel matter. The motion was seconded by Mr. Adams and it was unanimously approved by the Board members present. In attendance were; Messers Bradford, Adams, Stephens, Blevins, Shore, Bosarge, Elly, Heidelberg, and Fairfield.

At 5:05 p.m., Mr. Bosarge made the motion to come out of Executive Session. The motion was seconded by Mr. Shore and it was unanimously approved by the Board members present. No Board action was taken in Executive Session. Employees Emily Wetherby and Edna Lott were independently offered and audience with the Board.

Regular session resumed at 5:10 p.m. and it was announced and opened to the public.

8. Appeal of Adverse Action

Mr. Elly made a motion to the Board of Directors to deny the reversal of the adverse action taken on employee Emily Wetherby. The motion was seconded by Director Adams. Directors Stephens, Adams, Bradford, Shore, Bosarge, and Elly

voted in favor of the motion. Director Blevins was opposed. The motion passed with a majority vote.

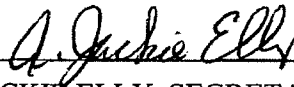
9. Adjourn

There being no further business to come before the Board, Mr. Stephens made the motion to adjourn. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:25 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 10th day of January, 2012.



L. PAUL BRADFORD, JR., PRESIDENT



A. JACKIE ELLY, SECRETARY-TREASURER