

Jackson County Utility Authority
Regular Meeting
Board of Directors
December 8, 2009
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., December 8, 2009, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Wayne Adams, Vice-President, Jackie Elly, Secretary-Treasurer; Doug Shore, Vice-Secretary Treasurer; and Directors Jim Blevins, Bob Stephens, and Randy Bosarge. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Wayne Dennis, Operations and Maintenance Manager; Christine Williams, Administration Manager; Shari Newman, Finance Manager; Ruby Blaze, Administrative Assistant; Jimmy Heidelberg and Jessica Dupont, Authority Counsel; Greg Brown, MSEG; Bobby Brasher, Stewart Sneed Hewes; and Chris Gouras, Gouras & Associates.

2. Changes to Agenda

There were none.

3. Public Recognition

Mr. Bradford asked if there were any public to be recognized. There were none.

4. Consideration of Minutes from Previous Meetings

A. Minutes for Regular Meeting of November 10, 2009

Mr. Adams made the motion to approve the Minutes of November 10, 2009, as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board.

B. Minutes for Special Meeting of November 17, 2009

Mr. Blevins made the motion to approve the Minutes of Special Meeting of November 17, 2009, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board.

C. Minutes for Regular Meeting of November 24, 2009

Mr. Bosarge made the motion to approve the Minutes of November 24, 2009, as presented. Mr. Blevins seconded the motion and it was unanimously approved by the Board.

D. Record of Special Work Session of December 1, 2009

Mr. Bosarge made the motion to approve the Minutes of Special Work Session of December 1, 2009, as presented. Mr. Elly noted the word council needs to be corrected in the Minutes. Mr. Adams seconded the motion with Mr. Elly notation, and it was unanimously approved by the Board.

At this time, Ms. Williams introduced Mr. Bobby Brasher with Steward Sneed Hewes. She asked that Mr. Elly be placed on the Certificate of Bond as the Secretary-Treasurer in place of Mr. Stephens. No Board action was taken.

5. Expenditures

Mr. Elly made the motion to approve the Expenditures (attached Exhibit "A") as presented. Mr. Adams seconded the motion and the Expenditures were unanimously approved by the Board.

6. Purchase Orders

A. Mower and Trailer for East Central Operations

Mr. Fairfield discussed with the Board the purchase of a mower and trailer for East Central operations. After some discussion, Mr. Bosarge made the motion to approve the purchase of a mower, not to exceed, or equal, \$15,500.00 and the trailer, not to exceed \$3,000.00. Mr. Blevins seconded the motion and it was unanimously approved by the Board.

B. Grinders for Installation in Ocean Beach Estates

Mr. Fairfield informed the Board of the installation of grinders in Ocean Beach Estates. He requested approval of reimbursement to Ms. Michelle Walls for the amount of \$2,350.00. After some discussion, Mr. Stephens made the motion to approve the reimbursement of \$2,350.00 to Ms. Michelle Walls. Mr. Shore seconded the motion and it was unanimously approved by the Board.

7. Old Business

A. None

8. New Business

A. Staff Items

1. Authority Business

a. Managers' Reports

No Board action was taken.

b. Directors' Items

Mr. Fairfield presented the Resolution of the Board of Directors of the Jackson County Utility Authority in support of a request for funding by the City of Pascagoula for the purposes of conducting a feasibility study to investigate the possibility of relocating the Jackson County Utility Authority, Pascagoula Wastewater Treatment Facility (attached Exhibit "B"). Mr. Adams made the motion to approve the Resolution as presented. Mr. Blevins seconded the motion and it was unanimously approved by the Board. Mr. Blevins also thanked Mr. Fairfield for setting the meeting with the City of Pascagoula.

Ms. Dupont and Mr. Heidelberg arrived at this time.

c. Resolution to Request Additional Appropriations for Jackson County WRDA 1992 Project

Mr. Fairfield presented to the Board the Resolution of the Jackson County Utility Authority's Board of Directors permitting him to ask the Jackson County Board of Supervisors to request additional appropriations from congress to support the Jackson county environmental infrastructure provisions, as amended, of the water resource development act of 1992 in the amount of \$9,500,000.00 (attached Exhibit "C"). Mr. Bosarge made the motion to approve the Resolution as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board.

d. Resolution to Authorize Donation Acceptance from the Mississippi Export Railroad

Mr. Fairfield presented to the Board the Resolution of the Jackson County Utility Authority's Board of Directors for the acceptance of the donation of a parcel of land,

easement, and other improvements by the Mississippi Export Railroad Company for the integration into the Eastern Jackson County Regional Water System (attached Exhibit "D"). After some discussion, Mr. Elly made the motion to approve the Resolution, pending legal review. Mr. Shore seconded the motion and it was unanimously approved by the Board.

Mr. Gouras arrived at this time.

e. Request for Payroll Adjustment

No Board action was taken at this time.

2. CDBG Project Action

a. Administrative Settlement Approval for Foss Property

Mr. Heidelberg presented to the Board an Administrative Settlement (attached Exhibit "E") for the amount of \$2,500.00. After some discussion, Mr. Shore made the motion to approve the Administrative Settlement for \$2,500.00 as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board.

b. Requests for Cash Approval (All 8 Projects)

Mr. Gouras presented to the Board the CDBG invoices request for cash #22 – S26E for \$248,873.36; request for cash #30 – S23 for \$1,644,283.66; request for cash #32 - S25 for \$601,724.61; request for cash #27 - S26 for \$779,725.54; request for cash #29 - S28 for \$119,521.51; request for cash #30 – S29 for \$173,351.59; request for cash #30 - W20 for \$1,276,790.10; and request for cash #28 - W23 for \$44,972.00 (attached Exhibit "F") for approval by the Board. Mr. Shore made the motion to approve the Request for Cash as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board.

He also presented to the Board a Resolution authorizing the Jackson County Utility Authority to transfer \$50,000.00 to Heidelberg, Steinberger, Colmer, & Burrow, P.A.'s trust account (attached Exhibit "G"). After some discussion, Mr. Elly made the motion to approve the Resolution as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board.

3. Attorney Report

Mr. Heidelberg updated the Board on Attorney matters. He also presented to the Board the Third Amendment to Contract and Agreement for Legal Services (attached Exhibit "H"). After some discussion, Mr. Blevins made the motion to approve the Third Amendment to Contract and Agreement for Legal Services, pending MDEQ approval. Mr. Bosarge seconded the motion and it was unanimously approved by the Board.

9. Other Business

Mr. Fairfield discussed the letter from the City of Moss Point (attached Exhibit "T") with the Board. No Board action was taken.

10. Executive Session, if so moved

Mr. Bradford asked for a motion to close the meeting to discuss the issue of whether or not to declare executive session. Mr. Elly made the motion to close the meeting. Mr. Shore seconded the motion and the meeting was closed at 5:15 pm.

Mr. Bradford asked if there were a need for Executive Session.


Mr. Fairfield stated that there were transactions of business and discussion of personnel matters to discuss. At this time, 5:18 p.m., Mr. Shore recommended the Board go into Executive Session to discuss transactions of business and discussion of personnel matters. Mr. Adams seconded the motion and it was unanimously approved by the Board members present. Present were Messrs. Bradford, Adams, Elly, Shore, Stephens, Blevins, Bosarge, Heidelberg, Fairfield, also Misses Dupont. At 5:40 p.m., Mr. Elly made the motion to reconvene from Executive Session. Mr. Blevins seconded the motion and it was unanimously approved by the Board members present. No action was taken in Executive Session. Present were Messrs. Bradford, Adams, Elly, Shore, Blevins, Bosarge, Heidelberg, Fairfield, and Misses Dupont.

11. Mr. Fairfield presented a request for Payroll adjustment, effective the 1st complete work period in January 2010. Mr. Blevins made a motion to approve the request (attached Exhibit "J") as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board.


Adjourn

There being no further business to come before the Board, Mr. Stephens made the motion to adjourn. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 6:00 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 12th day of January, 2009.



L. PAUL BRADFORD, PRESIDENT



WAYNE ADAMS, VICE-PRESIDENT