

Jackson County Utility Authority
Regular Meeting
Board of Directors
February 9, 2010
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., February 9, 2010, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Wayne Adams, Vice-President; Jackie Elly, Secretary-Treasurer; Doug Shore, Vice-Secretary-Treasurer, and Directors, Randy Bosarge, Bob Stephens and Jim Blevins. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Christine Williams, Administration Manager; Shari Newman, Finance Manager; Ruby Blaze, Administrative Assistant; Jimmy Heidelberg and Jessica Dupont, Authority Counsel; Nathan Husman, Talbert Rea, David Bowman, and Chandra Nicholson, Neel-Schaffer; and Greg Brown MSEG/Pickering.

2. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. There were none.

3. Public Recognition

Mr. Bradford asked if there were any Public to be recognized. There were none.

4. Consideration of Minutes from Previous Meetings

A. Minutes for Regular Meeting of January 12, 2010

Mr. Elly made the motion to approve the Minutes of January 12, 2010, as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

B. Minutes for Regular Meeting of January 26, 2010

Mr. Adams made the motion to approve the Minutes of January 26, 2010, as presented. Mr. Blevins seconded the motion and it was unanimously approved by the Board members present.

5. Expenditures

Mr. Bosarge made the motion to approve the Expenditures (attached Exhibit "A") as presented. Mr. Elly seconded the motion and the Expenditures were unanimously approved by the Board members present.

A. Memo Explanation for Customer Reimbursement

Mr. Fairfield presented a Memorandum to the Board (attached Exhibit "B") from Ms. Alex Dixon requesting a refund for over payment on a certification fee. After some discussion, Mr. Bosarge made the motion to refund the \$25.00 fee as requested. Mr. Blevins seconded the motion and it was unanimously approved by the Board members present.

6. Purchase Orders

A. Emergency Repairs

Mr. Fairfield presented a Memorandum (attached Exhibit "C") from Mr. Wayne Dennis requesting Board approval of an Emergency Repair of Pump Station 21. He also attached a written quote from Graham Construction (attached Exhibit "D") for \$16,750.00 for Board approval, and a written quote from Slaughter Construction (attached Exhibit "E") for \$12,398.00 for Board approval. Mr. Adams made the motion to approve the Emergency Repair of Pump Station 21, and the written quotes for the repair as quoted, with a budget modification moving the necessary funds from contingency reserve to capital repairs. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

7. Old Business

A. Request to Carry Table of School Fee Consideration

Mr. Fairfield requested the school fee consideration be tabled to the next regular scheduled meeting. No Board action was taken.

8. New Business

A. Staff Items

1. Authority Business

a. Managers' Reports

There was no Board action.

b. BOS Request to Joint Approach to Acquire Private Utility

There was much discussion regarding Pine Grove Water System. Messers Bradford, Adams, Elly, Shore, Stephens, Blevins, and Bosarge requested Mr. Heidelberg clarify the JCUA position via a letter to Mr. Bentz (attached Exhibit "F")

c. Directors' Items

There were no Directors' Items discussed.

2. CDBG Project Action

a. Resolutions for Just Compensation

Mr. Gouras requested the Resolution for W20 be tabled to the next regular scheduled meeting.

He then presented to the Board a Resolution authorizing Mr. Fairfield to establish Just Compensation and Sign Certification in connection with JCUA-02, Project W23 (attached Exhibit "G"). Mr. Blevins made the motion to authorize Mr. Fairfield to establish Just Compensation and Sign Certification in connection with JCUA-02, Project W23. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

b. Requests for Cash

Ms. Gouras presented to the Board the CDBG invoices request for cash #32 - S23 for \$1,165,177.80; request for cash #35 - S25 for \$219,690.66; request for cash #29 - S26 for \$283,260.59; request for cash #31 - S28 for \$26,084.18; request for cash #32 - S29 for \$155,240.48; request for cash #32 - W20 for \$942,807.09; and request for cash #30 - W23 for \$31,019.09 (attached Exhibit "H") for approval by the Board. Mr. Adams made the motion to approve the Request for Cash as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Gouras then presented a JCUA-02 Budget Modification #9 (attached Exhibit "I") for Board approval. Mr. Elly made the motion to approve the Budget Modification as presented. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

9. Attorney Report

A. Letter to Governor (Requested and Appreciated by Staff)

Mr. Heidelberg presented the letter to Governor Barbour (attached Exhibit "J") on behalf of the Authority and Counsel to thank him for assistance in funding water and utility projects in Jackson County through the CDBG grants. No Board action was taken.

B. Resolution for Sand Hill Crane Effort

Mr. Heidelberg presented a Resolution of the Board of Directors of the Jackson County Utility Authority (attached Exhibit "K") in support of removing spray irrigation equipment belonging to the JCUA from the Mississippi Sandhill Crane National Wildlife Refuge following the completion of CDBG JCUA-02 Project S23 at a time when such removal is reasonably feasible. Mr. Blevins made the motion to approve the Resolution as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

C. Letter Request for Fee Schedule Update

Mr. Heidelberg presented a letter (attached Exhibit "L") requesting a rate increase for Authority Counsel. Mr. Stephens made the motion to approve the request as presented. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

10. Other Business

Mr. Fairfield discussed preparation of financing through BancorpSouth for the Southern Jackson County Wholesale Water Supply. No Board action was taken at this time.

He also presented a Change Order for CDBG Project W -23 (attached Exhibit "M") for Board approval. Mr. Adams made the motion to approve the Change Order for CDBG Project W-23 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board.

He also presented a Change Order for CDBG Project W -20 (attached Exhibit "N") for Board approval. Mr. Shore made the motion to approve the Change Order No. 9 for CDBG Project W-20 as presented. Mr. Blevins seconded the motion and it was approved by a majority vote. Mr. Elly opposed.

Mr. Fairfield then presented two job descriptions (attached Exhibit "O"), one for Retail Administrative Assistant and one for Operator for the Decentralized Treatment Plants for Board approval. After some discussion, Mr. Elly made the motion to approve the positions of Retail Administrative Assistant and Operator for the Decentralized Treatment Plants. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

Mr. Fairfield presented a request (attached Exhibit "P") to purchase a tractor/mower in place of the mower approved at the December 8, 2009, Board meeting. After some discussion, Mr. Bosarge made the motion to approve the purchase of the tractor/mower as requested. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

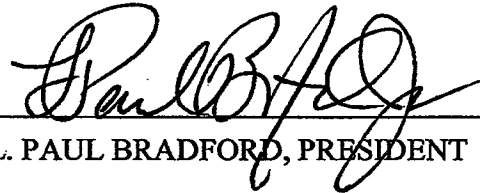
11. Executive Session, if so moved

Executive Session was not requested.

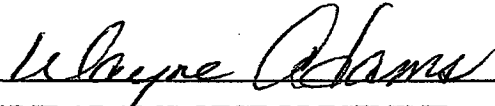
12. Adjourn

There being no further business to come before the Board, Mr. Stephens made the motion to adjourn. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:25 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 9th day of March, 2010.



L. PAUL BRADFORD, PRESIDENT



WAYNE ADAMS, VICE-PRESIDENT