

**Jackson County Utility Authority**

Regular Meeting  
Board of Directors  
June 23, 2009  
1225 Jackson Avenue  
Pascagoula, MS 39567

**MINUTES**

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., June 23, 2009, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; and Directors, Jackie Elly, and Doug Shore. It was determined there was not a quorum. Mr. Adams and Mr. Mallette were unable to attend. Mr. Maxwell resigned as of June 19, 2009.

As there was no quorum, it was determined there is no official business to be taken, and that the meeting was for informational purposes only. The meeting was re-scheduled for Friday, June 26, 2009, at 8:30 am. Public notice is to be posted.

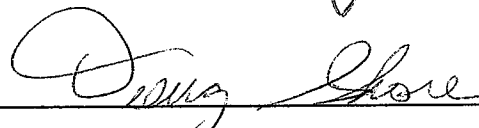
2. Adjourn

There being no further business to come before the Board, Mr. Shore made the motion to adjourn. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:00 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of July, 2009.



L. PAUL BRADFORD, JR., PRESIDENT



DOUG SHORE, DIRECTOR

## **Jackson County Utility Authority**

Special Meeting

Board of Directors

June 26, 2009

1225 Jackson Avenue

Pascagoula, MS 39567

### **MINUTES**

#### **1. Call to Order**

The special call meeting of the Board of Directors convened at 8:30 a.m., June 26, 2009, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Jackie Elly, Secretary-Treasurer; and Directors Frank Mallette and Doug Shore. It was determined there was a quorum. Mr. Adams was unable to attend. Mr. Maxwell resigned as of June 19, 2009.

Also present were: Tommy Fairfield, Executive Director; Kevin Elliott, Projects Manager; Christine Williams, Administration Manager; Shari Newman, Finance Manager; Alex Dixon Authority Engineer; Ruby Blaze, Administrative Assistant; and Jimmy Heidelberg Authority Counsel.

Public Notice of the special call meeting was posted at the Administrative office front door and two lobby windows.

#### **2. Changes to Agenda**

There were no changes.

#### **3. Public Recognition**

There was no public to be recognized.

#### **4. Expenditures**

Mr. Elly made the motion to approve the Expenditures (attached Exhibit "A") as presented. Mr. Mallette seconded the motion and the Expenditures were unanimously approved by the Board members present.

#### **5. Old Business**

A. None

#### **6. New Business**

A. Staff Items

1. Authority Business

a. Consideration of Open BOD Offices

Mr. Bradford noted that Mr. Elly has agreed to assume the position of Secretary-Treasurer for the remainder of the term of Director positions.

b. Establish Committee to Address Fluoride Rule

Mr. Bradford informed the Board of the Health Department establishing new fluoride requirements. Mr. Shore accepted Mr. Bradford's request to serve on a committee of Board and staff to coordinate a regional position on Fluoridation of Drinking water. Mr. Elly agreed to serve as well.

c. Authority FY-2010 Agency Fee Summary

Mr. Fairfield discussed the Authority FY-2010 Agency Fee with the Board. No Board action was taken.

2. Updated CDBG Project Status Report

a. Alan Plummer Remarks (S23, S25, S28, and S29)

Mr. Rackley previously updated Board members on the above projects. He also informed them of the Agreement to Reserve and Purchase Mitigation Credits for CDBG project S23. Mr. Fairfield presented the Agreement to Reserve and Purchase Mitigation Credits for CDBG project S23 (attached Exhibit "B") for Board approval. Mr. Shore made the motion to approve the Agreement to Reserve and Purchase Mitigation Credits for CDBG project S23 as presented. Mr. Mallette seconded the motion and it was unanimously approved by the Board members present.

b. Neel - Schaffer (S26, W20, W23)

Ms. Colmer previously updated Board members on the above projects. She also informed them of two change orders for CDBG projects S26 and W23. Mr. Fairfield presented the S26 Change Order #1 (attached Exhibit "C") to the Board for approval. Mr. Elly made the motion to approve the S26 Change Order #1 as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Fairfield then presented the W23 Change Order #1 (attached Exhibit "D") to the Board for approval. Mr. Mallette made the motion to approve the W23 Change Order #1 as presented. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

c. Speaks (S26E)

Mr. Parks previously updated the Board members on the CDBG S26E project. No Board action was taken.

d. Gouras

1. Request approval of Subcontractor List

Mr. Gouras previously informed the Board members of the subcontractor list for CDBG projects S23 and W20. Mr. Heidelberg presented the subcontractor list for CDBG projects S23 and W20 for Board approval. Subcontractor list project JCUA-02 2008-04 S-23 (attached Exhibit "E") was presented for approval. Mr. Shore made the motion to approve the Subcontractor list project JCUA-02 2008-04 S-23 as presented. Mr. Mallette seconded the motion and it was unanimously approved by the Board members present.

Mr. Heidelberg presented the subcontractor list project JCUA-02 2008-04 W-20 (attached Exhibit "F") for approval. Mr. Elly made the motion to approve the Subcontractor list project JCUA-02 2008-04 W-20 as presented. Mr. Mallette seconded the motion and it was unanimously approved by the Board members present.

Mr. Heidelberg presented the Jackson County Utility Authority JCUA-02 Prime & Sublist 6-19-09 (attached Exhibit "G") for Board approval. Mr. Shore made the motion to approve the Jackson County Utility Authority JCUA-02 Prime & Sublist 6-19-09 as amended to include Coast Water Well as a subcontractor to Lyman Well Co. for Neel-Schaffer W-20 design effort. Mr. Elly seconded the motion and it was unanimously approved by the Board members present. Projects S28 and S29 - Mr. Shore made the motion to approve as presented. Mr. Elly seconded the motion. Mr. Mallette abstaining for projects S28 and S29. Projects S25 PH I and PH II, S23 PH I, S26, W20, and W23 Mr. Elly made the motion to approve as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

2. Request approval of Acquisition Contracts

Mr. Gouras previously informed the Board members of the acquisition contracts for projects S26, W20, and W23. Mr. Heidelberg stated that these were approved at the April 28<sup>th</sup> meeting yet did not get signed. Mr. Mallette made the motion to approve the contracts for projects S26, W20, and W23. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Heidelberg presented a Resolution Authorizing the Executive Director of the Jackson County Utility Authority to Establish Just Compensation or Make Administrative Settlements and Authorizing the Comptroller to Transfer Funds for Said Purposes for temporary easements of JCUA-02, Project S26 and Project W23 (attached Exhibit "H"). Mr. Elly made the motion to approve the resolution as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

Mr. Heidelberg requested the Board authorize Tommy Fairfield to make Administrative Settlement for the O'Keefe property for Project S25 approval and to authorize the Comptroller to transfer funds necessary to close the transaction. Mr. Shore made the motion to approve the Administrative Settlement for the O'Keefe property for Project S25 approval and to authorize the Comptroller to transfer funds necessary to close the transaction. Mr. Mallette seconded the motion and it was unanimously approved by the Board members present.

Mr. Heidelberg requested the Board authorize Tommy Fairfield to make Administrative Settlement for the Anna Mae Lemon property for Project S25 and to authorize the Comptroller to transfer funds necessary to close the transaction. Mr. Shore made the motion to approve Administrative Settlement for the Anna Mae Lemon property for Project S25 and authorize the Comptroller to transfer funds necessary to close the

transaction. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

e. Other CDBG Business

No Other CDBG Business was discussed.

3. Attorney Report

Mr. Heidelberg updated the Board on Attorney Items. No Board action was taken.

7. Other Business

In Other Business, Mr. Bradford noted that Mr. Maxwell resigned as of June 19, 2009. He has been elected as Mayor of the City of Pascagoula.

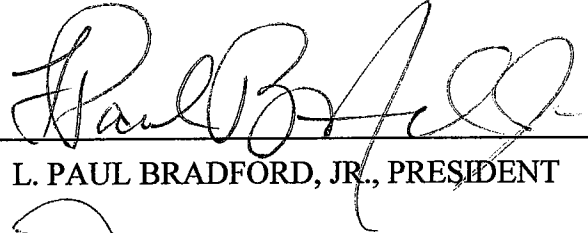
8. Executive Session, if so moved

Executive Session was not requested.

9. Adjourn

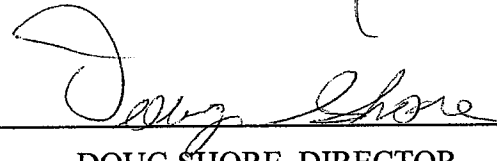
There being no further business to come before the Board, Mr. Shore made the motion to adjourn. Mr. Mallette seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 9:45 a.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 14<sup>th</sup> day of July, 2009.



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L. PAUL BRADFORD, JR., PRESIDENT



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DOUG SHORE, DIRECTOR