

Jackson County Utility Authority

Regular Meeting
Board of Directors
September 22, 2009
1225 Jackson Avenue
Pascagoula, MS 39567

MINUTES

1. Call to Order

The regular scheduled meeting of the Board of Directors convened at 4:00 p.m., September 22, 2009, at 1225 Jackson Avenue, Pascagoula, MS. Board members present were: Brad Bradford, President; Wayne Adams, Vice-President; Jackie Elly, Secretary-Treasurer and Directors, Bob Stephens, Doug Shore, and Jim Blevins. It was determined there was a quorum.

Also present were: Tommy Fairfield, Executive Director; Christine Williams, Administration Manager; Kevin Elliott, Projects Manager; Shari Newman, Finance Manager; Alex Dixon, Authority Engineer; Miranda Lancon, Administrative Coordinator; Jessica Dupont, Authority Counsel; Jeff Royal, Pearson Inc., Kenneth Yarrow of the Governor's office; William Parkes, Speaks & Assoc.; Sarah Colmer and Talbert Rea, Neel-Schaffer; William Rackley and Jim Johnson, Alan Plummer & Associates, John B. Ross; JCUA former employee.

At this time Mr. Bradford introduced Mr. Randy Bosarge. Mr. Bosarge then took the Oath of Office to perform the duties as Director of the Jackson County Utility Authority (attached Exhibit "A").

2. Changes to Agenda

Mr. Bradford asked if there were any changes to the Agenda. Mr. Fairfield stated there was a Resolution authorizing JCUA to transfer \$25,000.00 to Heidelberg, Steinberger, Colmer & Burrow, P.A.'S Trust Account (attached Exhibit "B") as an Interfund Loan to CDBG. Mr. Blevins made the motion to approve the Resolution. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

3. Public Recognition

There were none.

4. Expenditures

Mr. Shore made the motion to approve the Expenditures (attached Exhibit "C") as presented. Mr. Adams seconded the motion and the Expenditures were unanimously approved by the Board members present.

5. Old Business

A. Training Request

Mr. Fairfield requested to send five employees to NIMS training in December at a cost of \$100.00 for each employee (attached Exhibit "D"). Mr. Blevins made the motion to approve the training request. Mr. Elly seconded the motion and it was unanimously approved by the Board members present.

B. Subcontractor List for C.B. Developers (tabled from 9/8/2009)

Mr. Fairfield discussed the sub contractors list for C.B. Developers, Inc. (attached Exhibit "E") as presented at the September 8, 2009, Board Meeting. Mr. Blevins made the motion to approve the sub contractors list as presented. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. Also, Mr. Bosarge made the motion that C.B. Developers, Inc. provide proper documentation of the sub contractors unemployment insurance within 30 days. Mr. Shore seconded the motion and it was unanimously approved by the Board members present.

6. New Business

A. Staff Items

1. Authority Business

Mr. Fairfield request BOD authorization to revise employee residency requirement to 45 minute radius. Mr. Shore made the motion to table the item and check on insurance for crossing the state line. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

Mr. Blevins made the motion that JCUA Management needs to reside in Jackson County or needs to be a resident of Jackson County within 6 months. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present.

2. Updated CDBG Project Status Report

a. Updated Project Status Report Attached

Attached (attached Exhibit "F"). No Board action was needed.

b. Alan Plummer Remarks (S23, S25, S28 and S29)

Mr. Rackley updated the Board on the S23, S25, S28, and S29 projects. Mr. Elly made the motion to approve the subcontractor notification list. Mr. Adams seconded the motion and it was unanimously approved by the Board members present.

c. Neel-Schaffer (S26, W20 and W23)

Ms. Colmer updated the Board on the S26, W20, and W23 projects. No Board action was taken.

d. Speaks (S26E)

Mr. Parkes updated the Board on the S26E project. No Board action was taken.

e. Gouras

There was no representation.

f. Other CDBG Business

Mr. Rackley introduced Mr. Jim Johnson as taken over some of his engineering duties.

3. Update/Action on COE/USDA Projects

There was no action taken.

4. Attorney Report

Ms. Dupont stated the Attorney items need be discussed in Executive Session.

7. Other Business

No Other Business was discussed.

8. Executive Session, if so moved

Mr. Bradford asked if there were a need for Executive Session. Mr. Fairfield stated that there were litigation matters to discuss. At this time, 5:00 p.m., Mr. Bradford recommended the Board go into Executive Session to discuss property matters. Mr. Elly made the motion for the Board to go into Executive Session to discuss property matters. Mr. Shore seconded the motion and it was unanimously approved by the Board members present. Present were Messrs. Bradford, Elly, Shore, Adams, Stephens, Bosarge, Blevins, and Fairfield also, Misses Dupont. At 5:10 p.m., Mr. Shore made the motion to reconvene from Executive Session. Mr. Adams seconded the motion and it was unanimously approved by the Board members present. No action was taken in Executive Session. Present were Messrs. Bradford, Elly, Shore, Adams, Stephens, Bosarge, Blevins, Fairfield, and Misses Dupont.

9. Adjourn

Mr. Elly made a motion to approve construction of a wasteland line on a utility easement to be acquired from Mason Trendsetters (CDBG S-25). Based on Advisor from Boards Legal Counsel, clear title progress is satisfactory. Mr. Blevins seconded the motion and it was unanimously approved by the Board members present. There being no further business to come before the Board, Mr. Stephens made the motion to adjourn. Mr. Bosarge seconded the motion and it was unanimously approved by the Board members present. The meeting was adjourned at 5:30 p.m.

WITNESS OUR SIGNATURES as approval of these Minutes on this 13th day of OCTOBER, 2009.



WAYNE ADAMS - VICE PRESIDENT



A. JACKIE ELLY - SECRETARY/TREASURER